



**EAST RIDING OF YORKSHIRE COUNCIL
HOUSING TRANSPORTATION AND PUBLIC PROTECTION**

**THE POLICE, FACTORIES, ETC. (MISCELLANEOUS PROVISIONS) ACT 1916
as amended by the Local Government Act 1972**

STREET COLLECTION PERMIT

The Council for the East Riding of Yorkshire hereby grants permission to the person, society, committee or other body of persons named in column 1 of the Schedule below either to collect money or sell articles for the benefit of charitable or other purposes, on the date and between the hours specified in column 2 and within the limits of the Area specified in column 3 subject to the Regulations made by the Council which are attached.

SCHEDULE

Name of person, society, committee or other body of persons to whom permission is granted	Date and Times on which such collection or sale is permitted	Area to which this permit applies
Withernsea Blue Light Weekend Kerri Dawson 359 Queen Street Withernsea East Riding Of Yorkshire HU19 2NT	10 August 2024 11:00 – 18:00	Withernsea Foreshore, Promenade & Town Centre

Date: 21 February 2024

Signed

Licensing Officer, for and on behalf of Paul Bellotti, Director of Communities and Environment

NOTE:, Nothing herein contained shall be taken as relieving any person, society, committee or other body of persons from the obligation to register, as required by the War Charities Act 1940 where such registration is necessary.

PERMIT

**EAST RIDING OF YORKSHIRE COUNCIL
HOUSING TRANSPORTATION AND PUBLIC PROTECTION**

“Note for the guidance of Street Collection Promoters”

Returns – (MUST BE MADE WITHIN 1 MONTH OF THE COLLECTION END DATE)

The promoter **must** include the following when making the return:-

- a) The form of statement (enclosed)
- b) The certificate from the promoter and accountant (enclosed)
- c) The collections records of each collector signed by two people independent of the promoter (enclosed)
- d) A copy of the paying in slip or bank statement proving the monies have been paid in to the Charities account
- e) A copy of the newspaper cutting as described in Condition 16(2)

Such return is to be made within **one month** of the date of this collection; no further collections will be permitted if the form of statement is not returned.

N.B For the purposes of this Regulation 'a qualified accountant' means a member of one or more of the following bodies:

The Institute of Chartered Accountants in England and Wales;
The Institute of Chartered Accountants in Scotland;
The Association of Certified Accountants;
The Institution of Chartered Accountants in Ireland

Paul Bellotti

Executive Director of Communities and Environment

STREET COLLECTION REGULATIONS

In pursuance of section 5 of the Police, Factories, etc (Miscellaneous Provisions) Act 1916, as amended by section 251 and Schedule 29 to the Local Government Act 1972, the East Riding of Yorkshire Council hereby makes the following regulations with respect to places where and the conditions under which persons may be permitted in any street or public place within the East Riding of Yorkshire to collect money or sell articles for the benefit of charitable or other purposes:

1. In these Regulations, unless the context otherwise requires:
'collection' means a collection of money or a sale of articles for the benefit of charitable or other purposes and the word 'collector' shall be construed accordingly;
'promoter' means a person who causes others to act as collectors;
'the licensing authority' means the East Riding of Yorkshire Council;
'permit' means a permit for a collection;
'contributor' means a person who contributes to a collection and includes a purchaser of articles for sale for the benefit of charitable or other purposes;
'collecting box' means a box or other receptacle for the reception of money from contributors.
'Public place or public space' is recognised as a place where the public has access that is generally open and accessible to the public
2. No collection, other than a collection taken at a meeting in the open air, shall be made in any street or public place within the East Riding of Yorkshire Council area unless a promoter shall have obtained from the licensing authority a permit.
3. Application for a permit shall be made in writing not later than one month before the date on which it is proposed to make the collection;
Provided that the Licensing Authority may reduce the period of one month if satisfied that there are special reasons for so doing.
4. No collection shall be made except upon the day and between the hours stated in the permit.
5. The licensing authority may, in granting a permit, limit the collection to such streets or public places or such parts thereof as it thinks fit.
6.
 - (1) No person may assist or take part in any collection without the written authority of a promoter and that person has been issued a prescribed official identification badge.
 - (2) Any person authorised under paragraph (1) above shall produce such written authority forthwith for inspection on being requested to do so by a duly authorised officer of the licensing authority or any constable.
7. No collection shall be made in any part of the carriage way of any street which has a footway:
Provided that the licensing authority may, if it thinks fit, allow a collection to take place on the said carriage way where such collection has been authorised to be held in connection with a procession.
8. No collection shall be made in a manner likely to inconvenience or annoy any person.
9. No collector shall importune any person to the annoyance of such person.

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10. While collecting:
- (a) a collector shall remain stationary; and
 - (b) a collector or two collectors together shall not be nearer to another collector than 25 metres:
- Provided that the licensing authority may, if it thinks fit, waive the requirements of this Regulation in respect of a collection which has been authorised to be held in connection with a procession.
11. No promoter, collector or person who is otherwise connected with a collection shall permit a person under the age of sixteen years to act as a collector.
12. (1) Every collector shall carry a collecting box;
- (2) All collecting boxes shall be numbered consecutively and shall be securely closed and sealed in such a way as to prevent them being opened without the seal being broken.
 - (3) All money received by a collector from contributors shall immediately be placed in a collecting box.
 - (4) Every collector shall deliver, unopened, all collecting boxes in his possession to a promoter.
13. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the charity or fund which is to benefit nor any collecting box which is not duly numbered.
14. (1) Subject to paragraph (2) below a collecting box shall be opened in the presence of a promoter and another responsible person;
- (2) Where a collecting box is delivered, unopened, to a bank, it may be opened by an official of the bank;
 - (3) As soon as a collecting box has been opened, the person opening it shall count the contents and shall enter the amount with the number of the collecting box on a list which shall be certified by that person.
15. (1) No payment shall be made to any collector;
- (2) No payment shall be made out of the proceeds of a collection, either directly or indirectly, to any other person connected with the promotion or conduct of such collection for, or in respect of services connected therewith, except such payments as may have been approved by the licensing authority.
16. (1) Within one month after the date of any collection the person to whom a permit has been granted shall forward to the licensing authority:
- (a) a statement in the form set out in the Schedule to these Regulations, or in the form to the like effect, showing the amount received and the expenses and payments incurred in connection with such a collection, and certified by that person and either a qualified accountant or an independent responsible person acceptable to the licensing authority;
 - (b) a list of the collectors;
 - (c) a list of the amounts contained in each collecting box;
- and shall, if required by the licensing authority, satisfy as to the proper application of the proceeds of the collection.

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- (2) The said person shall also, within the same period, at the expense of that person and after the certificate under paragraph (1)(a) above, has been given, publish in such newspaper or newspapers as the licensing authority may direct, a statement showing the name of the person to whom the permit has been granted, the area to which the permit relates, the name of the charity or fund to benefit, the date of the collection, the amount collected, and the amount of the expenses and payments incurred in connection with such collection.
 - (3) The licensing authority may, if satisfied there are special reasons for so doing, extend the period of one month referred to in paragraph (1) above.
 - (4) For the purposes of this Regulation 'a qualified accountant' means a member of one or more of the following bodies:
 - The Institute of Chartered Accountants in England and Wales;
 - The Institute of Chartered Accountants in Scotland;
 - The Association of Certified Accountants;
 - The Institution of Chartered Accountants in Ireland.
17. These regulations shall not apply:
- (a) in respect of a collection taken at a meeting in the open air; or
 - (b) to the selling of articles in any street or public place when the articles are sold in the ordinary course of trade.

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EAST RIDING
OF YORKSHIRE COUNCIL

Angela Dearing - Director of Housing, Transportation and Public Protection

Kerri Dawson
359 Queen Street
Withernsea
East Riding Of Yorkshire
HU19 2NT

Our Ref: TG8264244
Enquiries to: Licensing
E-Mail: licensing@eastriding.gov.uk
Date: 21 February 2024

Dear Kerri Dawson

Street Collection on 10 August 2024

Please find enclosed your Street Collection Permit for the collection on the above date.

East Riding street collections licences are limited as follows

- No more than 2 collections per week will be permitted in any of the following areas
 - Beverley, Goole, Pocklington, Anlaby, Hessle, Cottingham, Brough, Hedon, Howden, Withernsea and Bridlington town centres.
- No more than 1 collection per week will be permitted in all other areas.
- Collections will normally only be permitted on Thursdays/Fridays/Saturdays/Sundays or Bank Holiday Mondays.
- Organisations operating house to house bag collections for charitable purposes **MUST NOT** deliver bags to a property that displays a sticker or sign which includes the words 'no charity bags', 'no clothing bags' or any other words which clearly indicate that the householder does not wish to donate through this method.

Yours sincerely
Licensing Officer

Paul Bellotti

Executive Director of Communities and Environment

STREET COLLECTION PERMIT - FORM OF STATEMENT

TG8264244

Date of Collection:

Name and address of the person to whom the permit was granted:.....

.....

Name of the Charity or Fund which is to benefit:

Show nil entries - Please note that columns B & C (Grand Totals) should equal the same

Proceeds of Collection		A	B	Expenses and Application of proceeds	C	
		Amount £ (Sub-Total)	Amount £ (Grand-Total)		Amount £ (Sub-Total)	
From Collecting Boxes As Attached Sheet	No	Collecting Box Amount		Printing and Stationary	£	
	1	£		Postage		
	2	£		Advertising	£	
	3	£		Badges	£	
	4	£		Emblems	£	
	5	£		D Total of Collecting Boxes £	Other Items: eg (Floats)	£
	6	£				£
	7	£				£
	8	£				£
	9	£				£
	10	£				£
11	£			£		
Interest on Proceeds		£		Payments approved under Regulation 15(2)	£	
Other Items: (Other donations after collection date)		£		Disposal of Balance to Charity/Fund(s) (Insert Charity/Funds) to Benefit from collection	£	
			E Total of Interest on Proceeds + Other Items £			
Grand Total <i>D + E</i>		£		Grand Total of Expenses and Applications of proceeds	£	
Please certify as required.						

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TG8264244

CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Date _____ Signed _____

CERTIFICATE OF ACCOUNTANT OR OTHER RESPONSIBLE PERSON

I certify that I have obtained all the information and explanations required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

Date _____ Signed _____

Qualifications _____

This should not be signed by the permit holder

Returns must be submitted within one month after the collection date.

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Collection Records for Street Collectors (Please complete and return along with Form of Statement)

Name and Address of Promoter:

Name of Charity: Location of Collection:

Date of Collection: Permit Number **TG8264244**

Collection Box No.	Full Name	Home Address (This information although not mandatory will assist in any audit of the collection process)	Tel. No. (This information is not mandatory)	Amount from each box

Use additional sheet(s) if necessary
I certify that to the best of my knowledge and belief the above is a list of collectors and amounts collected by each for the collection carried out on the above date.

Signed: Date: